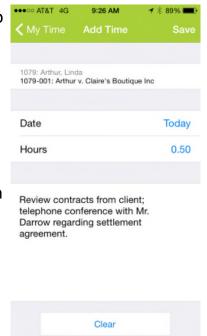


iTimeKeep is an easy-to-use Apple and Android app for time entry, which seamlessly integrates with Aderant for a better way to track billable hours. Just download the app, connect it to our system and start entering time; iTimekeep's intuitive design requires virtually no training.

## Here is how to get started:

- 1. Call the Help Desk (ext. 6411) and request an iTimeKeep account.
- 2. You will receive an email once your name and credentials are added to the iTimeKeep database.
- 3. Download the iTimeKeep app and login using your credentials to begin tracking your time.



## 3 Easy Steps to Getting Started with iTimeKeep

1 DOWNLOAD iTimeKeep



Apple Store: >Click here

Google Play Store: >Click Here

From any Browser (PC or Mac): >Click Here

2 LOGIN with your credentials.

We will be sending your credentials via email shortly.

User ID (always your email)
Your Password

**START** entering your time.

Click on the + sign to add your first time entry.

3 SUBMIT your time, and it will immediately show up in Aderant.